

**Tuesday, August 24, 2004**

**DRAFT ñ DSASO Board Meeting Minutes  
August 24, 2004**

**Board Members Present:** Gary Rogers, Deb Evans, Jackie Smedegaard, Ron Schaaf, and Deborah Prevatt.

**Others in Attendance:** Joyce Rogers, Ariel Rogers, Sean Smedegaard, Jean Semrau.

**Board Meeting commenced at 6:35 pm.**

**New Recruit:** Jean Semrau was introduced. She has come back to the area from Seattle, where she was at the children's hospital. She has been involved with those with Down syndrome since 1964, and would like to continue her efforts here with this board. We welcome all volunteers!

**Minutes:** Motion was made, seconded, and passed, that July's minutes be approved as written with changes.

**Treasurer's Report:** Written report submitted by Jackie Smedegaard. She explained all details of report. July was a good month for income with just the usual expenses. The 'Car Wash' brought in \$500.00. However, changes will be needed before the next 'Car Wash'. It was voted to pay for the cost of the Newsletter out of 'Expenses' rather than 'Sponsors' as it is now.

**Bank Account Updates:** The Authorized signers for the bank accounts are to be updated and amended as follows: *Checking Account Signers:* Current President (Ron Schaaf), Current Vice-President (Gary Rogers), Current Treasurer (Jackie Smedegaard), Current reading Program Coordinator (Joyce Rogers), and Current DSASO Office Manager (Joyce Rogers). *Savings Account Signers:* Current President (Ron Schaaf), Current Vice-President (Gary Rogers), Current Treasurer (Jackie Smedegaard). **\*\*Debit Cards:** Only one is to be issued to the Reading Program Coordinator/Office Manager Joyce Rogers. All previous signers are to be removed so that these changes can be implemented.

**Reading Report:** Program took a two week vacation and is running again as of 8/30/04. There are currently 15 students. It was voted to bump this up to 20. A better location is needed to better serve all of the students. The groups of two were tried for four weeks. It was difficult to keep both students attention at the same time. More discussion is needed. Groups should be based on each person's level of attention.

**Web Site:** It was decided that Deborah should meet with Kieran and Deb E. To start transition as Jeffery is out of town often.

**Newsletter:** Lots of information is already being gathered for the issue due out by the end of September 2004, so that the Buddy Walk can be covered.

**Cast For Kids:** Was a great success with a large turn out and good food!

**The 'Upstarts' (Under 5):** Invitations will be sent out by the end of August for the first official meeting on 9/11/04. A master list of families having children with Down syndrome under the age of 5 was formed.

**Buddy Walk:** Will be held on 9/19/04 from noon to 4 pm at Hawthorne Park in Medford. There will be a Clown, Karaoke, a Raffle, BBQ, Root Beer Floats, Pictures, Games, T-Shirts, Information, a Jump House, and the Walk itself. This will all be announced from a central platform with a schedule of times for each activity. Registration first then the walk then the games, foods and raffle. 400 T-shirts have been donated. There will be supplies for sign making to carry during the walk. All of this will be announced on the local radio stations and in the newspaper. Volunteers will receive a T-shirt, meal and a free raffle ticket. Fresh Express has donated all foods except the meat and the supplies for the floats. A Buddy Walk only meet is planned for 9/14/04 at 6:30 pm at the Abby's Pizza on Riverside and Barnett in Medford.

**Fund Raising/Appeal Letter:** It was decided to use October's Down Syndrome awareness campaign to help boost our fund raising efforts. A letter of appeal will be sent out. This will be the only such mailing for the year.

**The Grant:** The Grant application process is on a short vacation but, is 2/3 finished. It will be picked up again by Deb E., Cindy, and Joyce and completed by the year end.

**Misc. items:** It was decided that a sympathy card would be sent to Nancy Cassley for her husband's illness. The Prevatt's new phone number is 773-1223.

Meeting adjourned at 8:39 pm.

Minutes submitted by Deborah Prevatt

**Next Board Meeting: Tuesday, September 14, 2004, 6:30pm at the Abby's Pizza on Riverside and Barnett in Medford. The main topic to be the Buddy Walk.**